Approved For Release 2001/09/04: CIA-RDP86B00963R000100030005-8

2 9 AUG 1975

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MEMORANDUM FOR: Associate Deputy Director for Administration

SUBJECT

Draft Memorandum to the DCI and Attachments

1. OL has reviewed the subject documents and sees only scheduling as a major problem. Other minor problems or considerations were also noted; however, it is considered that the totality of subject documents should be addressed in the order in which they were presented by

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Problems or considerations:

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a. Memo to the Director, Organization and Management

The concepts presented in this memo can be supported logistically under either organizational alternative; i.e., a line DDO organization or a DCI staff organization. Clearly, Logistics support would be simpler and require fewer specifically assigned personnel if the organization was attached to an existing DDO support staff. Should the Director opt for a special DCI staff, a Logistics coordinator should be assigned to this staff to provide interface between main Logistics and the Headquarters Staff (it is presumed that you would also recommend assignment of a staff administrative coordinator).

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WARNING NOTICE SENSITIVE INTELLIGENCE SOURCES AND METHODS INVOLVED

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Additionally, as affects Logs support, it is believed that

personnel at site will require more technical knowledge

and be higher graded than is contemplated in this memo. It

is believed that monitoring personnel will be required to

have the skills to recognize the functions of passive communications and monitoring equipment vice military support electronic equipment.

b. Draft Agreement.

This agreement appears to be completely compatible with our concept of Logistics support. No problems are anticipated.

c. Planning Schedule.

This schedule represents a major departure from Logistics estimate of time required. Logistics has four major requirements:

- 1) construction, 2) selection and deployment of a M&O contractor,
- 3) procurement/requisition and shipment of supplementary material,

and 4) in coordination with

Of these four major actions, construction is critical from a time-requirement standpoint. Construction will require 21 weeks after receipt of funding, site survey and selection, and definitization of concepts. The schedule shows construction completed 10 weeks after completion of the budget and 15 weeks after the site survey. Deployment of construction teams precedes deployment of by only 6 weeks. This schedule

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is clearly incompatible with Logistics planning papers forwarded to date and is unrealistically optimistic.

d. Personnel Package.

- (1) OP, in the absence of clear guidelines, has related contractor M&O salary scales to USG wage board scales. It is not considered that these pay scales are compatible; i.e., M&O contractor pay scales for overseas personnel in a hardship post are substantially higher than wage board for equivalent capabilities. M&O contractors tend to inflate base salaries, plus add a high daily subsistence bonus to cover isolation and family separation. Premium pay probably could be negotiated vice hourly overtime, but only if M&O employees were non-union.
- (2) Leave and visitation benefits are high for typical M&O personnel (and could be considered high for Agency personnel). Probably a more realistic work schedule is 23 days on and 5 off, or 24 and 4. Visitation leave might more realistically be set at 2 weeks vice 4.
- (3) A larger support staff is delineated than was contemplated in the original Logistics support planning.

 Nevertheless, original Logistics budget figures estimated at annual recurring costs should cover both

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M&O salaries and the increased support personnel (if swallowed by the DDO).

e. Communications Support.

The only logistical problem is that it is considered highly unlikely that line-of-sight communications can be developed by the Headquarters and all satellite sites. Because site selection should consider proximity to the water, roads, airfields, etc., plus take geography into consideration, it is not considered that line-of-sight communications should dictate site selection but merely be a consideration thereto.

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f. <u>Comptroller</u>, <u>OF</u>, <u>and OLC Attachments</u>.

No logistical impact.

3. In summary, OL sees a major problem with scheduling which should be clarified to OL has essentially completed planning to date, having developed a preliminary material and equipment list, having prepared a tentative list of construction and M&O contractors, and having completed a tentative concept for type and method of construction. Pending completion of the site survey and availability of detailed information on site conditions and logistical support available in the area, more detailed planning at this time would be speculative and not effective.

/s/ Michael J. Malanick

Michael J. Malanick Director of Logistics

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1 - JNM Chrono 1 - JFB Chrono

DD/A 75-4134 - Note to JNMcMahon from RFZ, dtd 29 August 1975; Subject

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OL 5-4454 - Memo to ADD/A from D/OL, dtd 29 August 1975, Subj: Draft Memo to the DCI and Atts

ADD/A:JNMcMahon:kmg (29 August 1975)

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